

JOB ANNOUNCEMENT | OPERATIONS MANAGER

POSITION OVERVIEW

The ideal candidate knows the design/sewing/fashion industry and how to run a business. The OM researches trends, understands the customer, contributes new ideas and resources and drives PFI forward to become better each day than it is today. Each day's challenge: To keep PFI the best, most awesome fashion center in the USA.

JOB DESCRIPTION

1. **Strategist.** Expand PFI's horizons in tune with changes in fashion design and educational opportunities. Spots trends and researches new business initiatives. Set business strategies in conjunction with the CEO. Works with the CEO to find and recruit new staff to fulfill these tasks. Administers the organization around these new activities.
2. **Sets profitable strategy and direction.** Meet fiscal targets. Able to apply ROI analysis to determine if new business initiatives will grow PFI's bottom line. Manage project budgets in order to increase profitability.
3. **Models and sets the company's culture.** Help lead an insanely talented team as they create, collaborate, promote and teach at the best education center in the USA

QUALIFICATIONS. Has:

- Experience in fashion design. Sews.
- Bachelors degree in business administration.
- Experience in business operations and leadership.
- Proven ability to grow a business and attract/sustain top talent.
- Possess effective communication, leadership and management skills.
- Ability to work under pressure, juggling many priorities at the same time.
- Solid connection to the business and apparel communities.
- At least three years of prior experience as a manager.

BENEFITS:

- Competitive compensation package – \$40,000-\$45,000/year – depending on experience.
- Outstanding working environment.
- Vacation, personal time and holidays.
- Working with other "A players" with a burning desire to win.

SUBMIT: If you feel you are a top performer and are up for our challenging, demanding and rigorous hiring process and would like to join a dynamic, growing company:

- Fill in the application form.
- Write a one-page cover letter showing how your knowledge, skills and abilities address each point in the job description and qualifications plus why you are the best person for this position.
- Upload your cover letter and resume.

APPLY NOW

Become a part of the PFI team

Portland Fashion Institute, LLC is a growth company that seeks team members to grow with it. PFI offers a generous rewards package, casual work environment, a diverse and inclusive culture and opportunities for professional development. Qualified applicants will receive consideration without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, gender expression, veteran status or disability.

PFI does more than train and launch makers into a life of fashion design. It aims to make Portland, Oregon, a market center for the apparel industry.

It is connected. PFI offers what no one else in this area offers: Apparel courses taught by apparel professionals. Teachers come from Columbia Sportswear, Keen Footwear, Mercy Corps NW, Portland Opera and Kroger Corporation and more. PFI advisory board members come from Adidas, Columbia Sportswear, Nike and Shibui Knits.

It is creative. Some of PFI's more than 6,000 students have started clothing lines, opened boutiques, competed and won *Project Runway* plus landed jobs at one many apparel companies.

It is complete. PFI offers three certificates: Apparel Designer, Technical Developer and Apparel Entrepreneur. It is a licensed Oregon career school and near national accreditation.

It is awesome. PFI is a 5-star rated school. We exceed expectations, deliver beyond what's expected. We love our students and our community. From reviews, it's clear they love us back.

The **OM** is very much responsible for carrying forward **that spirit** as PFI grows through the future. The **OM** uses skills and passion to a grow PFI as it meets a challenging and constantly evolving apparel scene.

VISION

To make Portland, Oregon a market center for the apparel industry.

WHAT WE DO

Portland Fashion Institute, LLC aims to be the best education center for apparel in the USA. Our teachers work in apparel. Our goal is to exceed expectations while giving students a fun and rewarding experience. We are all things fashion.

PFI'S CORE VALUES:

- * Sharing what we know at a reasonable price
 - * Promoting fashion ethics
 - * Changing people's lives
 - * Passing along a tradition
 - * Supporting diversity
 - * Inspiring enthusiasm
 - * Having fun